

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, August 24th, 2018**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:05 a.m., on Friday, August 24th, 2018 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees: **Board Members:**
Eric Hansen, Chairperson
Neil F. Tunison, Secretary-Treasurer
Eric Reiners

Absent: Tiffany Zindel, Vice-Chairperson
Chris Pozzuto

Other Guests:
Scott Brown, ODOT District 8
Mark Hurst, WCTID Accountant
Dave Mick, Warren County Engineer' Office
Greg Rush, Warren County Engineer's Office
Rusty Schuermann, WCTID Legal Counsel
Savannah Shafer, Warren County Engineer's Office
Kurt Weber, Warren County Engineer's Office

Steve Bergman, Mannik Smith Group
Dana Bicknell, City of Lebanon
Greg Brown, DLZ
Jon Brunot, Burgess & Niple
Marge Cunningham, Warren County Resident
Katie Dillenburger, Bayer Becker
Ben Dusina, S&ME
Kelly Everett, Structurepoint
Steve Hartke, City of Mason
Jeff Heimann, Strand Associates
Jim Jones, OR Colan
Steve Mary, Terracon
Shawn Mason, PRIME AE
Amy Moore, BWSC

Amy O'Connell, KZF Design
Jeff Pietch, Carpenter Marty
Andy Shahan, LJB, Inc.
Dane Vandewater, Metro Consulting
Joe Vogel, WSP
Jon Wiley, Woolpert
Ed Williams, TEC Engineering
Dave Wormald, AECOM
Nick Yeretian, The Kleingers Group

B. Approval of Minutes:

Motion made by Mr. Eric Reiners and seconded by Mr. Neil Tunison to approve the minutes of the June 29th, 2018 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

C. WCTID Program of Projects:

Mr. Dave Mick reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- Consultant continues designing the project through construction document phase.
- Current Construction planned for 2021.

Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)

- Construction beginning in September - completion date by contract – March 25th, 2019.

Mason-Montgomery Road Widening

- Construction ~ 85% complete – completion date by contract – September 10th, 2018.

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- Construction ~ 65% complete – completion date by contract – June 1st, 2019.

SR48 and Mason-Morrow-Millgrove Road

- Construction ~ 90% complete – completion date by contract – September 14th, 2018.

SR741 and Springboro JHS

- Construction ~ 90% complete – signal remains to be completed.

Socialville-Fosters Road (CR-32) Improvement – Phase 2

- Preliminary design options analysis completed.

D. Financial Report

Mr. Mark Hurst presented the June 2018 and July 2018 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of June 30th, 2018 the General Fund had an ending fund balance of \$695,231.56 and the WCTID as a whole had an ending fund balance of \$20,181,908.81 and as of July 31st, 2018 the General Fund had an ending fund balance of \$700,936.06 and the WCTID as a whole had an ending fund balance of \$16,560,743.17. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted, Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

1. Resolution Number 2018-22, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2018. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2018-23, A Resolution Approving and Authorizing Retention of Contractor for Fence Services for the Duke Boulevard Widening Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each remaining member present separately voting “yes” thereon.
3. Resolution Number 2018-24, A Resolution Approving and Authorizing Closeout-Work for the Mason-Montgomery Road Widening Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each remaining member present separately voting “yes” thereon.
4. Resolution Number 2018-25, A Resolution Approving and Authorizing Retention of Contractor for Closeout-Work for the Mason-Montgomery Road Widening Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each remaining member present separately voting “yes” thereon.

F. Public Comments

1. Mr. Eric Hansen asked that everyone introduce themselves.

G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, September 28th, 2018 at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

H. Adjournment

Motion made by Mr. Eric Reiners and seconded by Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:12 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 26th day of October 2018.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Chris Pozzuto

Seconded by: Eric Reiners